



Employment Application

Allavance Holdings | Allavance Business Services | Allavance Custom Home Interiors
Allavance IT Solutions | Allavance Insurance | Allavance Staffing | Long & Lockhart

The Allavance Family of Companies is an Equal Opportunity Employer

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____

From: _____ To: _____ Did you graduate? YES NO

College: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Previous Employment

Company: _____ Phone: _____

Supervisor: _____ E-Mail: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

References

Please list three professional references.

Full Name: _____ E-Mail: _____
Company/Relation: _____ Phone: _____

Full Name: _____ E-Mail: _____
Company/Relation: _____ Phone: _____

Full Name: _____ E-Mail: _____
Company/Relation: _____ Phone: _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Upon accepting employment, I understand and agree that my information will be verified with the US Department of Homeland Security to confirm US work authorization through the E-Verify program. I also understand and agree that my employment status may be submitted to state agencies as required by law.

Signature: _____ Date: _____

Applicants for professional and licensed positions: Please include this form in your application packet that includes your resume or portfolio, as well as a listing of any professional licenses with type of license, state(s) of licensure, date of license expiration, and license ID number.

Thank you for your interest in joining the Allavance family. Please send your application to:

Mail:

Allavance Holdings
Human Resources Department
1423 Dusty Pine Drive
Apopka, FL 32703

Email:

Ryan Harris, Head of Human Resources: Ryan@Allavance.com

Fax:

Allavance Holdings
Human Resources Department
+1-407-377-7129

This Organization Participates in E-Verify



This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.

IMPORTANT: If the Government cannot confirm that you are authorized to work, this employer is required to give you written instructions and an opportunity to contact DHS and/or the SSA before taking adverse action against you, including terminating your employment.

Employers may not use E-Verify to pre-screen job applicants and may not limit or influence the choice of documents you present for use on the Form I-9.

To determine whether Form I-9 documentation is valid, this employer uses E-Verify's photo matching tool to match the photograph appearing on some permanent resident cards, employment authorization cards, and U.S. passports with the official U.S. government photograph. E-Verify also checks data from driver's licenses and identification cards issued by some states.

If you believe that your employer has violated its responsibilities under this program or has discriminated against you during the employment eligibility verification process based upon your national origin or citizenship status, please call the Office of Special Counsel at 800-255-7688, 800-237-2515 (TDD) or at www.justice.gov/crt/osc.

E-Verify Works for Everyone

For more information on E-Verify, please contact DHS:

888-897-7781

www.dhs.gov/E-Verify

NOTICE:

Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.



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